# <u>Driver Safety & Entrance Protocol Yara Vlaardingen</u> Site.

# 1. Scope

To guarantee the safety of the people on our site Yara has developed a Safety Protocol. This specific Safety Protocol will cover only the unloading of raw materials and loading activities of end products at Yara Vlaardingen Site. The Safety Protocol is in compliance with the general Yara Safety Directives and TOPS (technical operational procedures).

#### 2. General rules

2.1 Loading products

# Opening hours solubles CIP F

Monday – Friday 08:00 – 15:00 hrs 08:00 – 14:00 hrs

#### **Gate Entrance**

Annouce at gate and park at parking P3. At reception a safety instruction movie will be shown and language test has to be performed

Logistics department

Collect loading perm Receive Safety Leafle Loading instructions Loading facility

Announce at Yara fork lift driver Follow up instructions Finalize loading

Return to logistics department

Receive transportdocuments **Exit Site** 

# Opening hours liquids/bulk

Monday – Friday 08:00 – 15:00 hrs

#### Gate Entrance

Annouce at gate and park at parking P3. At reception a safety instruction movie will be shown and language test has to be performed

Logistics department
Collect loading permit
Receive Safety Leaflet

oading facility

Follow up instructions

Finalize loading

Receive

transportdocuments

**Exit Site** 

#### 2.2 Unloading products

## Opening hours

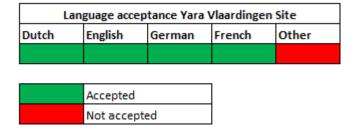
Monday – Friday 08:00 – 15:00 hrs (Solids) Monday – Friday 07:00 – 21:00 hrs (Liquids)



## 3. Safety protocol

Yara Vlaardingen is a Seveso classified site and therefore needs to fulfill to a high level of safety requirements and obligations. To secure the safety and wellbeing of our employees, drivers and other contractors the site has a "language acceptance" policy. The driver is supposed to understand the safety instructions he/she may receive at our site.

In below table you find an overview of the languages which are accepted at Yara Vlaardingen Site:



At the reception desk all drivers have to watch a safety site video and after that have to perform a small questionnaire to prove the awareness of our site requirements. Drivers who have pass the test positively will be registered. The test result is valid for two years. If the driver fail for the test and therefor does not speak or understand any of the accepted languages, access to our site will be denied.

Our safety leaflets are available in the "accepted languages" which are indicated with a green box in the table above.

The driver shall comply with the rules mentioned in the Safety Leaflet and underneath rules:

- It is prohibited to operate or perform any activity on the loading or unloading installations;
- It is prohibited to take any product sample;
- It is prohibited to work at height without being secured (see 4: Working at height);
- Always follow up instructions from Yara personnel;
- Always wear prescribed Personal Protective Equipment (PPE's) (see 5: Required PPE's).
- Drivers should always wear covering clothing (no chemical resistance standard required)!!!

If one of the above rules are transgressed immediate removal from the site will follow. The trucking company will be informed accordingly and no costs charged will be accepted by Yara.

## 4. Working at height

Some loading and unloading activities may require that the drivers needs to work at height.

## Tankers and silo trucks

The driver can access the top platform of the truck using the safe railing. The truck barrel must be equipped at minimum with a top platform and a railing which preferable can be raised from the floor. The driver shall wear a harness securely fastened on a certified lifeline before climbing on the top platform. Only exceptions to the harness requirement are at unloading platform 4/5 and loading platform 4

#### Tautliners and flat bed

The driver shall not walk on top of the loaded big bags or pallets. If the driver need to stand on the flat bed he/she have to wear a harness securely fastened on a certified lifeline before climbing on top.

# 5. Personal Protective Equipment (PPE)

The driver shall wear personal protective equipment recommended as displayed at the designated area's and the legislation (e.g. : ADR):

The driver shall be equipped and needs to comply with the rules set in this Safety Protocol.

In case of a more strict requirement in the safety protocol, the driver shall wear **chemical protective clothing** throughout the whole period of loading and unloading of dangerous goods.

The driver shall localize the general protective equipment (shower, eye wash station, emergency button, emergency response number) before starting any activity.

